

# Graduation Letter

April 22, 2024

Dear Parents/Guardians of a Graduating Senior:

We would like to congratulate your children on their achievements towards meeting the graduation requirements for the class of 2024.

This communication is to provide information regarding the graduation ceremony. **Official graduation notice will come from your child's counselor.** Graduation will be held at Remsen Bird Hillside Theater at Occidental College ([www.oxy.edu](http://www.oxy.edu)) on Tuesday, June 11th at 6:00 p.m. The Main Entrance is located on the south side of the theater. Restroom facilities are only located on the south side of the theater. Attendees will be allowed into the theater at **4:30 p.m.**

*The Los Angeles City Fire Marshall will be strictly enforcing crowd and fire code regulations.* Because seating is limited, **each graduate will receive SIX (6) wristbands for the ceremony. Everyone attending the ceremony must have a wristband.** This includes every young child, toddler, and infant. FOUR (4) additional wristbands may be purchased (\$20/each) by completing a form. We will have 200 additional tickets available on a first come, first served basis.

**Parking** is free, extremely limited and available on a first come, first served basis. Please see the links with directions in your child's Schoology page under, "Class of 2024 Graduation Information".

**A cart service** will be available at 4:30 p.m. at the corner of Gilman Road and Bird Road to take family members up the hill to Hillside Theater. It will be available **ONLY** for guests with physical challenges. The cart service will also be available for the return trip at the end of the ceremony. Because of limited seating, we regret that **we will not be able to take entire families in the cart.** Able-bodied family members will need to walk up the hill and meet cart passengers at Hillside Theater. This is the first time a cart service is being offered for the ERHS graduation. Your cooperation will help ensure that it can be offered again in the future.

**Handicapped parking** is also extremely limited and available on a first come, first served basis. Guests must display State-issued DMV placards in order to utilize handicapped parking facilities. There is NO handicapped drop-off area at Hillside Theater. Additionally, please note the following:

- Occidental College is unable to furnish wheelchairs.
- Handicapped seating is extremely limited. In order to maximize handicapped seating capacity, **each handicapped seat will be permitted a maximum of one (1) attendant seat.** All guests must have a wristband.

**Seats** are concrete and have no back support. Blankets and seat cushions are recommended. The weather may be uncomfortable for children and the elderly. Have a hat, sunglasses, and sunscreen as most seats are in direct sunlight.

**Aisles** must be clear at all times, for your safety and others attending this ceremony. In addition, we ask that parents keep their children in their seats and not allow them to wander.

We also ask that those taking photographs do so from their seats. A professional photographer, Bronson Photography, is taking photos of each student as they receive their diploma. Ordering and contact information can be found at [bronsonstudio.com/erhs](http://bronsonstudio.com/erhs).

**The following are prohibited** in the amphitheater:

- **Strollers**
- **Balloons**
- **Large signs**
- **Smoking**
- **Alcoholic beverages**
- **Beach balls**
- **Umbrellas**
- **Noisemakers (i.e. pots & pans, whistles, air horns, etc.), and any item that will distract the dignity of the ceremony is prohibited.**

The graduation ceremony is a solemn occasion marking the end of a student's formal secondary education. In keeping with the dignity of the ceremony, we ask the audience to remain seated and refrain from talking. **Sound carries easily in the amphitheater, so cooperation by all audience members is essential.** Please allow each student their moment in the spotlight by hearing their name announced. Audience members who disrupt or refuse to follow these guidelines will be asked to leave.

Thank you, in advance, for your understanding and support. Your cooperation is essential in ensuring that the graduation ceremony is the dignified and memorable experience that the Class of 2024 so richly deserves.

Sincerely,

Derek Steinorth  
Principal

# **FIRE MARSHAL MANDATE!**

**(please scroll down to see the map)**

Dear Parents,

The fire marshal overseeing Eagle Rock High School's graduation ceremony at Occidental College has asked us to convey a very important message to you. **In order for ERHS to continue holding their graduation ceremonies at Occidental College, we must comply with the fire marshal's mandates.**

There are 3 sections in this document:

- 1) Exit Plan
- 2) Parking
- 3) Graduation Letter

# EXIT PLAN

## EXITING THE THEATRE

At the conclusion of the ceremony, **ALL GUESTS MUST REMAIN SEATED.**

1. First, the **graduates** will exit the theater and walk down GILMAN ROAD, with the teachers, and convene on BIRD AVENUE.  
**(Section A)**
2. Once the graduates have exited the theater, the **individuals with limited mobility** (disabled, elderly, etc.) will make their way to the **RIGHT SIDE** of the theater; **this exit will be reserved for ONLY those individuals!** The service carts will transport these guests to **Section B**.
3. All other guests will exit from the **LEFT SIDE** of the theater and walk down GILMAN ROAD to meet the graduates and teachers on BIRD ROAD in **Section A**; it's at this location that you can take photos with your graduate.
4. Please **DO NOT** congregate in any part of **Section C! Gilman Road and A.G. Coons Road must remain clear for the service carts and emergency personnel.** For everyone's safety, **please do not try to exit from the side reserved for the carts and personal mobility vehicles.**

## EXITING OCCIDENTAL COLLEGE

1. Once you are ready to leave, please walk up the path to the parking lots and A.G. Coons Road (**yellow dots on the map**).  
**PLEASE DO NOT USE GILMAN ROAD!**
2. If your family members with limited mobility are in [Section B](#), the fire marshal will allow you to cross GILMAN ROAD and meet with them; in this instance only, you **DO NOT** have to follow the “yellow-dotted” path.
3. If you are **walking**, you may use BIRD AVENUE and make your way to CAMPUS ROAD.

**We will have over 3200 individuals at our ceremony. Your patience, understanding, and compliance will ensure and secure many more graduation ceremonies for future ERHS Eagles at Occidental College!**

# EXIT PLAN



# PARKING

## **Drop-Off Location**

Please drop-off your graduates on Bird Avenue **Section A** by 5:30 PM.  
Please select the link to get directions to the drop-off location.

<https://bit.ly/DROP-OFFLOCATION>

## **General Parking**

- 1) We encourage you to park outside the campus for a faster exit. Parking is limited, please consider carpooling to the ceremony.
- 2) If you park in the lots listed below, you will have to walk up the yellow dotted path after the ceremony. These are the fire marshal's orders.

**Directions to GENERAL parking lots and structures.**

**IF YOU PARK IN THESE LOTS YOU WILL NEED TO WALK UP THE YELLOW DOTTED PATH AFTER THE CEREMONY. PLEASE WEAR COMFORTABLE SHOES.**

<https://bit.ly/AnnenbergLot> (Shortest distance to the ceremony) [Parking for Keck and Hillside on the map below]

<https://bit.ly/KeckOXY> (This lot has a limited number of spaces. You may park in any space, including the disabled parking spaces. Short distance to the ceremony) [35 on the map]

<https://bit.ly/NorrisNorth> [X on the map]

<https://bit.ly/SolarOXY> [Y on the map]

<https://bit.ly/StearnsOXY> (A short uphill walk to the ceremony) [54 on the map]

<https://bit.ly/NorrisSouthBraun> (A longer walk to the ceremony) [44 on the map]

## **Disabled Parking**

Please select the link below for directions to the lot for **individuals with mobility issues**. A driver will transport individuals with mobility issues from this structure to the ceremony.

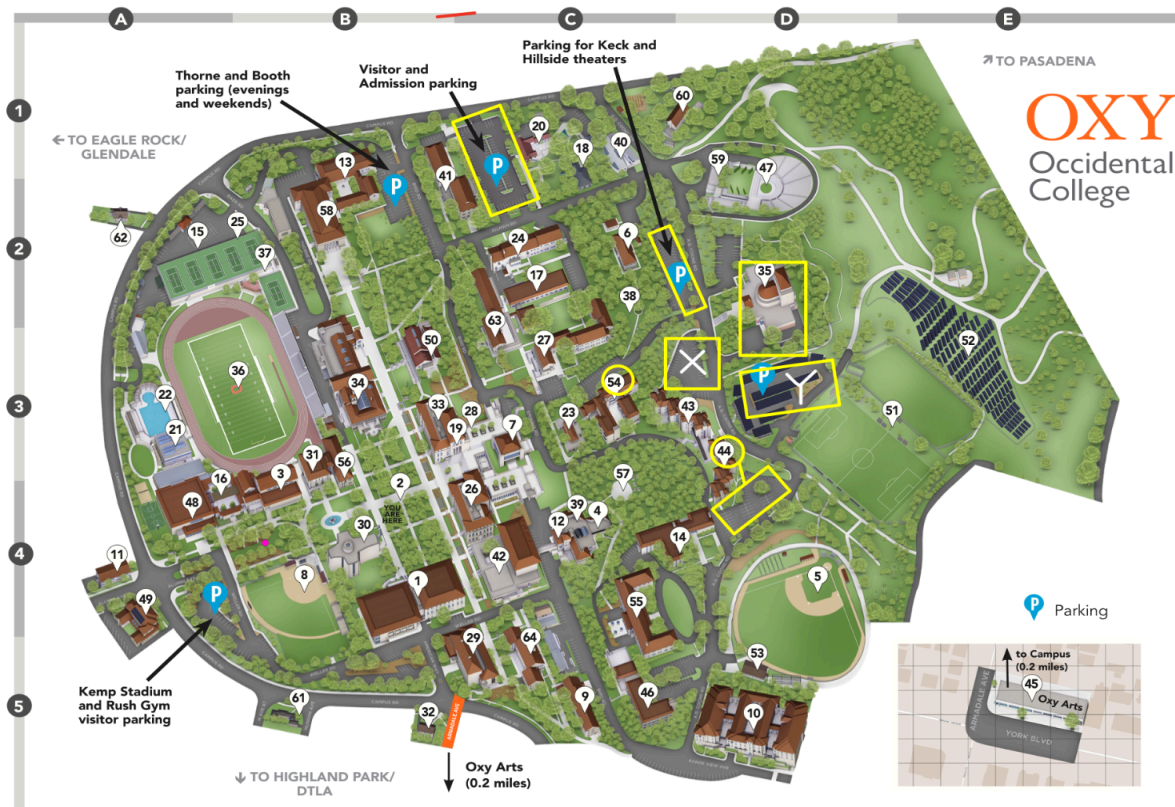
**One adult** from your party may board the cart to assist the individual with mobility issues.

<https://bit.ly/MobilityParkingOXY> **[Visitor and Admission Parking on the map]**

From Eagle Rock Blvd:

1. Turn onto WESTDALE Ave.
2. Slight LEFT onto CAMPUS Rd.
3. Drive up and the lot entrance will be on your right.
4. After you park, the driver will pick you up on CAMPUS Rd.





NUMBER	GRID	NUMBER	GRID	NUMBER	GRID
Academic Commons/ Mary Norton Clapp Library	1 B4	Culley Athletic Facility	21 A3	Norris Hall of Chemistry	42 C4
Academic Quad	2 B4	De Mandel Aquatics Center	22 A3	Norris Residence Hall (North)	43 D3
Alumni Gym Fitness Center/ Payton Jordan Athletic Center	3 B3	Emmons Wellness Center	23 C3	Norris Residence Hall (South)	44 D3
Anderson Center for Environmental Sciences	4 C4	Erdman Hall	24 C2	Oxy Arts	45 C5
Anderson Field	5 D4	Facilities Management	25 B2	Pauley Hall	46 C5
Annenberg President's House	6 C2	Fowler Hall	26 C4	Remsen Bird Hillside Theater	47 D1
AGC Administrative Center/ Cannon Rotunda	7 C3	Haines Hall	27 C3	Rush Gymnasium	48 A4
Bell Field	8 B4	Hameetman Career Center	28 C3	Samuelson Alumni Center	49 A4
Bell-Young Hall	9 C5	Hameetman Science Center	29 C5	Samuelson Campus Pavilion/ Tiger Cooler	50 B3
Berkus Hall	10 D5	Herrick Memorial Chapel and Interfaith Center	30 B4	Soccer Fields	51 D3
Berkus House	11 A4	Hinchliffe Hall	31 B3	Solar Array	52 E3
BioScience Building	12 C4	Intercultural Community Center	32 B5	Spencer Field House	53 D5
Booth Music and Speech Center/ Bird Studio	13 B1	Johnson Hall/ McKinnon Global Forum	33 B3	Stearns Hall	54 C3
Braun Hall	14 D4	Johnson Student Center and Freeman College Union	34 B3	Stewart-Cleland Hall	55 C4
Campus Safety	15 A2	Keck Theater	35 D2	Swan Hall	56 B3
Cannon Plaza	16 A3	Kemp Stadium/Patterson Field/ Henry Track	36 B3	Sycamore Glen	57 C4
Chilcott Hall	17 C2	McKinnon Family Tennis Center/ Robinson Family Terrace	37 B2	Thorne Hall	58 B2
Child Development Center	18 C1	Mitchell Garden	38 C2	Treehouse Building	59 D1
Choi Auditorium	19 C3	Moore Lab of Zoology	39 C4	Department of Urban and Environmental Policy	60 D1
Collins House/Office of Admission	20 C1	Mullin Family Studio and Art Gallery	40 C1	Urban and Environmental Policy Institute	61 B5
		Newcomb Hall	41 B1	Upward Bound	62 A2
				Weingart Center for the Liberal Arts	63 C2
				Wylie Hall	64 C5

View our interactive campus map at [map.oxy.edu](http://map.oxy.edu)

1600 Campus Road | Los Angeles, CA 90041 | (323) 259-2500