



**Local School Leadership Council
Meeting #2 MinutesP
Monday, November 13, 3:30 p.m.
ERHS Faculty Cafeteria**

- I. Welcome/Call to Order
 - Meeting was called to order at 3:34 p.m. by co-chair Juan Montemayor.
- II. Review of Professional Development Schedule
 - Office Hours
 - PD Tuesdays
 - Mr. Montemayor raised a question about the final dates on the PD calendar. Ms. Mendoza reported that from her point-of-view, Office Hours are not working the way that they were intended to work. She also added that students are not always being released by athletic coaches to be able to attend Office Hours. Mr. Delgadillo proposed the use of a pass of some kind for students to be given to show their coaches in order to be excused by their coaches to attend Office Hours. Mr. Steinorth reported that coaches are already supposed to release all students during Office Hours. Multiple teachers reported that this is not happening consistently. A general consensus by LSLC that the faculty seem to like Office Hours but that there is a need to promote student attendance to Office Hours to make it more effective. Mr. Oliveros noted that the major issue for Arts was keeping track of which PD's were on specific dates and where to report on those dates.
- III. Student Discipline/SWPBSC
 - Definition of roles and responsibilities in the discipline process
 - Communication
 - LSLC requests an update on the SWPBSC recommendations. Mr. Steinorth will request this for the next LSLC meeting.
- IV. Master Scheduling Planning
 - Timeline for course offerings
 - Teacher/Department Preferences
 - Mr. Montemayor proposed that the school create a Master Schedule Committee made up of teachers could meet to problem solve issues related to the Master Schedule. Ms. Keipp expressed a reservation about this recommendation which would create another committee that would stretch department chair people too much. Mr. Steinorth offered the suggestion that establish a firm list of course offerings prior to counselors beginning to meet with students regarding fall schedules would solve many of the issues raising concern.
- V. New Business
- VI. Public Comment
 - 3 speakers, 2 minutes per speaker
- VII. Adjournment
 - Ms. Mendoza motioned to adjourn the meeting at 4:46 p.m. Seconded by Oliveros and approved by all members present.